

**Email to Large Fleets without hour-meter readings for Low-Use vehicles**

**Date Sent: September 6, 2013**

**Subject: Engine Hour Meter Readings are Required for Your Low-Use Vehicles**

Dear Fleet Owner,

Thank you for reporting your off-road diesel vehicles in the Diesel Off-Road Online Reporting System (DOORS) for the In-Use Off-Road Diesel Vehicle Regulation (Off-Road Regulation). We are contacting you because you have designated a vehicle(s) as low-use but have not yet reported engine hour meter readings as required. Large fleets (over 5,000 total maximum horsepower) are required to submit engine hour meter readings for designated low-use vehicles by March 1st of each year, beginning in 2012, as part of the annual reporting requirements of the Off-Road Regulation. Please note that every day you delay in reporting the required information increases your exposure to enforcement action.

To enter your hour meter readings or to remove a low-use designation for a vehicle, please log into your DOORS account, select "Edit Fleet Information" and then select the "Low-use" button at the top of the page. Next, you will confirm which vehicles are low-use and then select "Save low-use designation & Enter low-use hour meter readings". After you have entered your hour meter readings, select "Save Hours You Entered."

For additional information regarding the low-use provision in the Off-Road Regulation, please see our low-use Frequently Asked Questions (FAQ) document at <http://www.arb.ca.gov/msprog/ordiesel/faq/lowusefaq.pdf>.

If you have any questions regarding this notice or the Off-Road Regulation's reporting requirements, please contact the DOORS hotline at 1-877-59DOORS (1-877-593-6677).

Thank you,  
Off-Road Implementation Staff