

Email sent to DOORS Fleets with vehicles designated as low-use outside

Date Sent: November 19, 2014

Subject: Engine Hour Meter Readings are Required for Your Low-Use Outside Vehicles

Dear Off-Road Fleet Owner/Contact,

Thank you for reporting your off-road diesel vehicles in the Diesel Off-Road Online Reporting System (DOORS) for the California Air Resources Board (ARB) In-Use Off-Road Diesel Vehicle Regulation (Off-Road Regulation). We noticed that you designated one or more vehicles as low-use which operates both inside and outside California, but have not yet reported the engine hour meter readings. You are required to keep track of vehicle hours operated inside California and must also log and report dates and hours meter readings each time the vehicle enters and leaves the State. When these vehicles are operated inside California less than 200 hours per year or 600 hours over a 3 year period, with proper documentation, large fleet owners can utilize the low-use provision. You are required to submit inside and outside engine hour meter readings for designated low-use outside vehicles by March 1st of each year, for the previous year operations, as part of the annual reporting requirements of the Off-Road Regulation. Please note that every day you delay in reporting the required information increases your exposure to enforcement action.

To enter your hour meter readings inside California, please select "Edit Fleet Information" after logging into your DOORS account, then select the "Low-Use" button at the top of the page, and finally the "Low-Use Hour Meter Readings" button. After you have entered your hour meter readings in the "Total Hours Within California" column, select "Save Hours You Entered." Alternatively, if your year-by-year low-use outside vehicle(s) did not meet the low-use definition this past year (meaning they operated for more than 200 hours in a given year), please select "Not Low-Use" on the "Low-Use" page.

To enter your hour meter readings outside of California locate, fill out and send the log form (PDF or Word version) at the top of the Low-Use Hour Meter Readings page in DOORS or click on the following link:

<http://www.arb.ca.gov/msprog/ordiesel/documents/doors/out-of-state-reporting.pdf>

For additional information regarding the low-use provision and how to report low-use outside vehicles and their hour meter readings in DOORS, please see our Frequently Asked Questions (FAQ) on Low-Use at <http://www.arb.ca.gov/msprog/ordiesel/faq/lowusefaq.pdf> and our DOORS User Guide on How to Report Low-Use Outside Vehicles at <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-lowuse.pdf>.

If you have any questions regarding this notice or the Off-Road Regulation's reporting requirements, please contact the DOORS hotline at 1-877-59DOORS (1-877-593-6677).

Thank you,
Off-Road Implementation Staff