

ROAR Reminder to All DOORS Fleets

Email to All DOORS Fleets

Date Sent: January 17, 2019

Subject: DO NOT REPLY - CARB Off-Road Regulation - 2019 Annual Reporting and ROAR Reminder

<DO NOT REPLY>

Thank you for utilizing the California Air Resources Board's (CARB) online reporting system, DOORS, for the Regulation for In-Use Off-Road Diesel-Fueled Fleets (Off-Road Regulation). CARB is sending this courtesy notification of the upcoming annual reporting deadline to fleets that have previously reported in DOORS.

ANNUAL REPORTING REQUIRED BY MARCH 1, 2019 FOR ALL FLEETS

To complete annual reporting fleets must:

- Log into DOORS on or after January 1, 2019, and report all changes made to the fleet in 2018, including updated contact information.
- Enter engine hour meter readings for vehicles reported as "Low-Use" for the 2018 calendar year on the "Low-Use" page (if applicable).
- Report engine hour meter readings for vehicles used for agricultural operations 51-99% of the time [[hardcopy form MSCD ISB-145 \(REV 4/14\)](#)] (if applicable).
- Submit the Responsible Official Affirmation of Reporting (ROAR) form.

Electronic Reporting - Fleets are encouraged to submit their ROAR form electronically in DOORS. The electronic ROAR (e-ROAR) includes a checklist to ensure all required annual reporting information has been submitted. Fleets who submit their e-ROAR will not be subject to the processing time for hardcopy forms and will receive their 2019 Certificate of Reported Compliance on March 1, 2019 through their DOORS account. The DOORS reporting system can be found at:
https://ssl.arb.ca.gov/ssldoors/doors_reporting/doors_login.html.

Below is your fleet's DOORS ID and username:

DOORS ID:

Username:

Fleets who forgot their password can select the "Forgot Password" link:

https://ssl.arb.ca.gov/ssldoors/doors_reporting/forgot_password.html.

This link requires fleets to provide their DOORS username and the email address that is associated with the account. Once these fields are completed, fleets can press the "Email Password" button and an email containing the password will be sent to the email address.

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Hardcopy Reporting – Fleets who do not complete the e-ROAR must submit the revised ROAR [[hardcopy form MSCD/ORB-143 \(Rev 12/17\)](#)]. This form has been revised to better assist fleets and minimize CARB processing times. CARB will only process forms with a revised date of 12/17, all other forms will be returned to fleets which will delay processing times and may result in late reporting. The ROAR form is available at https://www.arb.ca.gov/msprog/ordiesel/documents/doors/form_roar.pdf.

FOR MORE INFORMATION

For more information on the annual reporting requirements of the Off-Road Regulation, please review the ROAR and Annual Reporting FAQ, available at https://www.arb.ca.gov/msprog/ordiesel/faq/roar_faq.pdf. If you would like additional guidance on how to submit an annual report or e-ROAR, please review the DOORS User Guide How to Submit an Annual Report & Electronic ROAR, available at <https://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-annualreporting.pdf>. Or view the following video that provides helpful steps for submitting your ROAR electronically: https://www3.arb.ca.gov/msprog/truckstop/video/0104_2019_eroar_final_english.mp4

For general information about the Off-Road Regulation, please visit our website at <https://www.arb.ca.gov/ordiesel>. The Knowledge Center contains many guidance documents that are intended to assist fleets with their compliance efforts. These guidance documents do not alter or modify the terms of the Off-Road Regulation, nor do they constitute legal advice.

For questions regarding the Off-Road Regulation and reporting, please contact the DOORS Hotline at (877) 59DOORS (877-593-6677) or doors@arb.ca.gov.

Sincerely,

The California Air Resources Board
Off-Road Implementation