

Email to: DOORS Fleets with Low-Use Vehicles or Vehicles used 59-99% of the time for Agricultural Operations

Date Sent: February 14, 2018

Subject: Off-Road Regulation - Required Hour Meter Readings and Annual Reporting

Thank you for utilizing the California Air Resources Board (CARB) online reporting system, DOORS, for the Regulation for In-Use Off-Road Diesel-Fueled Fleets (Off-Road Regulation). CARB is sending this courtesy notification of the upcoming annual reporting deadline to fleets that have designated one or more vehicles as low-use, and/or identified vehicles used for agricultural operations 51-99% of the time.

HOUR METER READINGS REQUIRED BY MARCH 1, 2018 FOR ALL FLEETS

All fleets are required to report hour meter readings before submitting the revised Responsible Official Affirmation of Reporting (ROAR) [[hardcopy form MSCD/ORB-143 \(Rev 12/17\)](#)] or e-ROAR (electronic ROAR) in DOORS. Fleets who submit their hour meter readings and the e-ROAR will not be subject to processing time for ROAR forms and will automatically receive their 2018 Certificate of Reported Compliance.

Low-Use

Fleets may enter low-use engine hour meter readings in DOORS. To submit engine hour meter readings fleets must:

- Log into DOORS, select their company name, and click the [Low-Use] button
- Verify your designations and effective years, then click [Low-use hour meter readings]
- Report the “On or Before 1/1/2017” and “On or After 12/31/2017”

Fleets who report using hardcopy forms may contact the DOORS Hotline to request the form for low-use vehicles.

Agricultural Operations 51-99% of the time

Fleets must report engine hour meter readings for vehicles used for agricultural operations 51-99% of the time. Fleets may do this by submitting the Reporting Form: Vehicles Used for Agricultural Operations [[hardcopy form MSCD ISB-145 \(Rev 4/14\)](#)] by mail, FAX or email. If the form is incomplete or staff encounters a discrepancy, the form will be returned which will cause a delay for the fleet in submitting the ROAR or e-ROAR.

FOR MORE INFORMATION

For more information on the annual reporting requirements of the Off-Road Regulation, review the [ROAR and Annual Reporting frequently asked questions](#). If you would like additional guidance on how to submit an annual report or e-ROAR, review the DOORS User Guide [How to Submit an Annual Report & Electronic ROAR](#).

For general information about the Off-Road Regulation, visit our website. The Knowledge Center contains many guidance documents to assist fleets with their compliance efforts. These guidance documents do not alter or modify the terms of the Off-Road Regulation, nor do they constitute legal advice.

For questions regarding the Off-Road Regulation and reporting, contact the DOORS Hotline at (877) 59DOORS (877-593-6677) or doors@arb.ca.gov.

Sincerely,

The California Air Resources Board
Off-Road Implementation