

Email to Medium and Large Fleets

Date Sent: September 26, 2017

Subject: Reminder Regarding Upcoming Off-Road Regulation Deadlines

Thank you for utilizing the California Air Resources Board (CARB) online reporting system, DOORS, for the "Regulation for In-Use Off-Road Diesel-Fueled Fleets" (Off-Road Regulation). CARB is sending this courtesy notification of upcoming deadlines and action items to medium and large fleets (more than 2,501 horsepower, and state and federal government fleets) that have reported in DOORS.

HIGH CORRESPONDENCE VOLUME FOR 2018

CARB is anticipating high correspondence volumes during the 2018 reporting period (January 1 through March 1) due to the first annual reporting deadline for over 10,000 small fleets. A high volume of calls and emails will result in a longer waiting period for return calls and emails, and form processing times. We strongly encourage fleets to contact us before December 15, 2017 for assistance with accessing DOORS accounts or other compliance questions.

CONTACT INFORMATION

It is important that fleets provide valid contact information in order to receive notifications regarding the regulation and reporting information. Valid contact information is required to be reported and kept updated under section 2449(g). Please log into DOORS to verify and update your contact information.

If the contact is no longer with your company you must complete the Contact Update form and submit it via fax, mail, or email, as instructed on the form. The Changing Contact Information form is available at

https://www.arb.ca.gov/msprog/ordiesel/documents/doors/form_contactinfo.pdf.

DOORS LOGIN

If you are the fleet contact and need your DOORS username and password we can provide your username and password over the phone or send it to the email address we have on file. Please contact us by calling the DOORS Hotline at (877) 59-DOORS [(877) 593-6677] or by sending us an email request to doors@arb.ca.gov.

If the fleet contact is no longer with your company you will need to update your contact information and request a new username and password by submitting the Changing Contact Information form which is available at

https://www.arb.ca.gov/msprog/ordiesel/documents/doors/form_contactinfo.pdf.

ANNUAL REPORTING REQUIRED BY MARCH 1, 2018 FOR LARGE AND MEDIUM FLEETS

Medium and large fleets must continue annual reporting as required under section 2449(g)(2) of the Off-Road Regulation.

Fleets are encouraged to submit their Responsible Official Affirmation of Reporting (ROAR) forms electronically in DOORS. The electronic ROAR (e-ROAR) includes a checklist to ensure all required annual reporting information has been submitted. Fleets who submit their e-ROAR will not be subject to the processing time for hardcopy forms and will receive instant access to their updated compliance calculations available on the DOORS Compliance Snapshot.

To complete annual reporting, fleets must log into DOORS on or after January 1, 2018, and report any changes made to the fleet in 2017. Enter engine hour meter readings for the 2017 calendar year on the "Low-Use" webpage, report engine hour meter readings for vehicles used for agricultural operations 51-99% of the time [hardcopy form MSCD ISB-145 (REV 4/14)], and submit the e-ROAR. Fleets who submit their e-ROAR will automatically receive updated Compliance Certificates on March 1, 2018 in their DOORS account.

For more information on the annual reporting requirements of the Off-Road Regulation, please review the *ROAR and Annual Reporting* FAQ, available at https://www.arb.ca.gov/msprog/ordiesel/faq/roar_faq.pdf. If you would like additional guidance on how to submit an annual report or e-ROAR, please review the DOORS User Guide *How to Submit an Annual Report & Electronic ROAR*, available at <https://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm#guides>. Hardcopy forms are available at <https://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm#forms>.

EMISSION PERFORMANCE STANDARDS REQUIRED BY JANUARY 1, 2018 FOR LARGE AND MEDIUM FLEETS

Medium and large fleets must determine if it will be able to meet the fleet average requirements in section 2449.1(a) of the Off-Road Regulation. If a fleet does not meet the fleet average target rate, it must demonstrate that during the calendar year prior to the compliance date, it has earned the amount of Best Available Control Technology (BACT) credit (in horsepower) necessary to meet or exceed the minimum BACT requirements specified for that compliance date [section 2449.1(b)]. The minimum BACT requirements (in horsepower) for medium and large fleets is ten percent for the January 1, 2018 compliance date.

For example, a fleet that does not meet the January 1, 2018 fleet average target must demonstrate that they earned BACT credit, or have previously accrued credit, equivalent to ten percent of their total horsepower between January 1, 2017 and December 31, 2017. BACT credits are generated through equipment turnover, engine repower, or installation of an exhaust retrofit.

For more information on BACT, please review the *Best Available Control Technology (BACT) FAQ* at <https://www.arb.ca.gov/msprog/ordiesel/faq/bactfaq.pdf>.

ADDING VEHICLES REQUIREMENTS

The Off-Road Regulation prohibits fleets from adding vehicles with older engine tiers [section 2449(d)(6)]. Large and medium fleets are currently prohibited from adding Tier 0 and Tier 1 engines to their fleet. Beginning January 1, 2018, medium and large fleets may not add Tier 2 engines to their fleets.

For more information on the adding vehicles requirements, please review the *Regulatory Advisory #14-1* at: <https://www.arb.ca.gov/msprog/mailouts/msc1401/msc1401.pdf>, or the *Adding Vehicles* FAQ at: <https://www.arb.ca.gov/msprog/ordiesel/faq/addingvehicles.pdf>.

FOR MORE INFORMATION

For more information about the Off-Road Regulation, please visit our website at <https://www.arb.ca.gov/ordiesel>. The Knowledge Center contains many guidance documents that are intended to assist fleets with their compliance efforts. These guidance documents do not alter or modify the terms of the Off-Road Regulation, nor do they constitute legal advice.

For questions regarding reporting or any of these upcoming deadlines, please contact the DOORS Hotline at (877) 59-DOORS [(877) 593-6677] or by email at doors@arb.ca.gov. For general questions about diesel regulations, please contact the Diesel Hotline at (866) 6-DIESEL [(866) 634-3735].

Sincerely,

The California Air Resources Board
Off-Road Implementation