

Email to Large and Medium Fleets who did not submit a 2017 ROAR

Date Sent: March 28, 2017

Subject: CARB Off-Road Regulation – 2017 ROAR Reminder

Dear Fleet Owner,

You are receiving this e-mail because the California Air Resources Board (CARB) has not received your completed Responsible Official Affirmation of Reporting (ROAR). The ROAR is required per CARB's In-Use Off-Road Diesel Fueled Fleets Regulation (Off-Road Regulation) by March 1, 2017. Annual reporting is required for all large (those with off-road vehicles totaling over 5,000 horsepower OR state/federal agency fleets, regardless of total horsepower) and medium (those with 2,501-5,000 horsepower) fleets. Please note that failure to submit a ROAR by the March 1, 2017 deadline is a violation of the Off-Road Regulation and you may be subject to an enforcement action. If you have recently submitted your ROAR, please disregard this notice or contact us through the DOORS Hotline at 1-877-59-DOORS (1-877-593-6677) or by email at doors@arb.ca.gov.

Electronic Responsible Official Affirmation of Reporting (e-ROAR)

Fleets are encouraged to submit their ROAR forms electronically in DOORS. The electronic ROAR (e-ROAR) includes a checklist to ensure all required annual reporting information has been submitted. There are many benefits to submitting annual reports using the e-ROAR. Fleets who submit their e-ROAR will not be subject to the processing time for hardcopy forms and will receive instant access to their updated compliance calculations available on the DOORS Compliance Snapshot. Fleets will also instantly receive updated Compliance Certificates. The e-ROAR webpage includes web links to a user guide and video tutorial with step-by-step instructions on how to submit an e-ROAR.

To simplify the annual reporting process, CARB is providing the following checklist of annual reporting requirements.

- Log in to DOORS and report any changes made to the fleet such as contact information, additions, retires, engine repowers, Verified Diesel Emission Control Strategies installations or removals, and changes in low-use designations. For more information go to:
<http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm#guides>.

- If applicable, enter engine hour meter readings for the 2016 calendar year on the "Low Use" webpage in DOORS, and/or submit the "Vehicles Used for Agricultural Operations" form if the fleet has vehicles designated as 51-99 percent agricultural operations. The hour log forms are available at:
<http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm#forms>.

- Submit the e-ROAR by choosing “Other Tools” in DOORS and click “ROAR Forms”. Request a pin and enter the pin in the “Submit Electronic ROAR” webpage and click “Submit.” To submit an e-ROAR, the responsible official name, email, and phone number must be up to date (this information may be updated on the “Owner Information” webpage). Fleets with fleet portions will have to submit an e-ROAR for each DOORS account.

For more information on the annual reporting requirements of the Off-Road Regulation, please see the ROAR and Annual Reporting FAQ, which is available at http://www.arb.ca.gov/msprog/ordiesel/faq/roar_faq.pdf. If you would like additional guidance on how to submit an annual report or e-ROAR, please view DOORS User Guide, Annual Reporting & e-ROARs, at: <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-eroar.pdf>

For questions regarding reporting, please contact us through the DOORS Hotline at 1 877-59-DOORS (1-877-593-6677) or by email at doors@arb.ca.gov.

Sincerely,

The California Air Resources Board
Off-Road Implementation Staff