Guiding Principles  
Environmental Justice Advisory Committee  
Adopted June 18, 2013

Mission  
The mission of the Environmental Justice Committee on the Implementation of the Global Warming Solutions Act of 2006 shall be to work cooperatively with all relevant bodies to provide the best possible advice to the California Air Resources Board on the development of the Scoping Plan called for by the Act and all other pertinent matters related to the implementation of the Act to ensure climate solutions include Environmental Justice communities. Through this advice the Committee seeks to provide helpful, workable recommendations on how best to ensure and encourage public engagement in the implementation of the Act and how best to reduce greenhouse gas emissions while maximizing the overall societal benefits, including reductions in other air pollutants, diversification of energy sources, and other benefits to the economy, environment, and public health.

Organizational Structure  
A steering committee made of up to 2-4 members will take a leadership role in preparing final committee recommendations to ARB. EJAC may also establish working groups, as needed.

Meetings will be facilitated by an independent facilitator. She/he will work directly with EJAC members to plan meeting agendas and support next steps in consultation with ARB staff.

Decision-Making  
The committee members will first strive for consensus (using modified consensus) and when appropriate, will use a majority vote of a quorum. A quorum is defined here is half plus one of the total members of EJAC. Minority opinions are also welcome and will be included in the public record.

Meeting Agreements  
Language: Step up/step back. Speak one at a time using a speaking order; no one or two people will dominate the discussion; stick to the topic under discussion; do not interrupt; and use the microphone.
Communication: Strong emotions are ok and need to be responsibly communicated; personal attacks will not be tolerated.
Distractions: Avoid distractions (talking on phones during the meeting). If using tablet/laptop during the meeting, agree to stay present.
Timing: Respect time agreements; priority given to EJAC member discussions; public members are invited to speak during the public comment period.
Facilitation: The facilitator may intervene to keep the conversation on track and on time, and will introduce and enforce these agreements.