GHG Allowance Practice Auction Training Webinar

August 16, 2012
2:00pm to 4:00pm PDT
Webinar Agenda

- Introduction
- Schedule
- Practice Auction Platform Overview
- Auction Platform Account Activation
- Practice Auction Application Overview
  - Intent to Bid
  - Entity or Individual Details
  - Account Representative Details
  - Practice Auction Bid Guarantee Information
  - Attestation

- Practice Auction Bid Guarantee Process
- Practice Auction Application Status
- Practice Auction Format
- Practice Auction Bid Submission
- Determining the Settlement Price
- Practice Auction Results
- Practice Auction Survey
- Training Resources & Webinars
- Practice Auction Questions
The objective of the practice auction is to introduce entities registered under the California Cap-and-Trade Regulation to the auction platform and financial services process and procedures, and provide training on auction mechanics in preparation for the GHG allowance auction in November 2012.

The practice auction training is designed to give you an overview of processes to follow for the practice auction. The practice auction will follow the actual auction process as closely as feasible.
# Practice Auction Schedule

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice auction application available in the practice Auction Platform</td>
<td>Monday, August 27, 2012 – Tuesday, August 28, 2012</td>
<td>Application process starts at 9:00 am PDT on August 27th and ends at 11:59 pm PDT on August 28th</td>
</tr>
<tr>
<td>Accounts opened with Financial Services Administrator</td>
<td>Tuesday, August 28, 2012 – Wednesday, August 29, 2012</td>
<td></td>
</tr>
<tr>
<td>Practice bid guarantee processed by Financial Services Administrator</td>
<td>Tuesday, August 28, 2012 – Wednesday, August 29, 2012</td>
<td>2:00 pm PDT</td>
</tr>
<tr>
<td>ARB approves practice auction participants</td>
<td>Wednesday, August 29, 2012</td>
<td></td>
</tr>
<tr>
<td>Practice auction held</td>
<td>Thursday, August 30, 2012</td>
<td>The bidding window is open from 10:00 am – 1:00 pm PDT</td>
</tr>
</tbody>
</table>
## Practice Post Auction Schedule

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice auction results produced in the practice Auction Platform</td>
<td>Thursday, August 30, 2012</td>
<td></td>
</tr>
<tr>
<td>Practice auction results reviewed by ARB and the Market Monitor</td>
<td>Friday, August 31, 2012</td>
<td></td>
</tr>
<tr>
<td>Participants notified of practice auction results through email</td>
<td>Tuesday, September 4, 2012</td>
<td></td>
</tr>
<tr>
<td>Practice auction participant survey conducted</td>
<td>Wednesday, September 5, 2012 – Thursday, September 6, 2012</td>
<td></td>
</tr>
</tbody>
</table>
The Auction Platform has been designed to provide a state-of-the-art auction solution for California Cap-and-Trade Program.

The Auction Platform is the central platform for administration of auction and reserve sales that has been designed and developed to integrate with the other platforms.

The Auction Platform allows participants to apply for, post bids to, and review results for the auction and reserve sales.

*Practice Auction Eligibility: All entities that registered for the California Cap-and-Trade Program in January 2012 are eligible to participate in the practice auction.*
Auction Platform Account Activation

Practice auction participants that have registered and obtained accounts in the practice CITSS will receive an account activation email on Monday, August 27th by 9:00 am PDT from auctionsupport@markit.com with the subject line: Account Activation for Auction Platform.

The account activation email will contain a link to the practice Auction Platform set password page where you can activate your account. The link will expire within 24 hours.

Once your password is set, you will be directed to the practice Auction Landing Page (https://practice.wci-auction.org) and can login into the practice Auction Platform.

Please ensure you save the account activation email and the above URL as you will need to refer to it to access the practice Auction Platform.
The Practice Auction Platform

Once you log into the Auction Platform, you will be directed to the Auction Platform landing page and then you should proceed to the Application tab on the top banner.
The Auction Platform application process is designed to be user friendly with visual cues and easily accessible information on how to proceed with the application process.
The auction application process requires all participants to complete the following steps in the practice Auction Platform:

*Step 1: Confirm intent to bid*

*Step 2: Verify entity or individual application information*

*Step 3: Verify account representative details (for entities only)*

*Step 4: Submit bid guarantee information*

*Step 5: Attestation*

**Note:** only one authorized account representative for an entity may submit the application for an entity.
Practice Auction Platform Application

Step 1: Confirm Intent to Bid

To confirm your intent to bid in the practice auction, you will need to select the 2012 Q3 Practice Auction August 30 from the drop down list.

Do you intend to bid?

Our entity intends to bid in the upcoming auction or reserve sale:

Select Auction

Please note: If you are a covered entity and would like to participate in both the auction and reserve sale, please submit your intent to bid and complete your application for the upcoming auction. You will need to submit a separate intent to bid for the reserve sale.
Step 2: Verify your entity or individual application information

Entity and individual application details will be pre-populated from the practice CITSS registration and account application information. Please review the pre-populated fields for consistency with your practice auction CITSS registration.

Only the fields shown require verification.

For individual applicants participating in the practice auction, please do not download or complete the Individual Auction or Reserve Sale Participant Documentation Form on the individual applicant page. Forms mailed to Financial Services Provider will be discarded.
Step 3: Verify Account Representatives (entities only)

Please review the pre-populated fields for consistency with your practice auction CITSS registration and account application.
Step 4: Submit Bid Guarantee Information

Entities and individuals must indicate the form of practice bid guarantee (cash or wire transfer, letter of credit, or bond) in the practice Auction Platform as part of the practice auction application process, but will not submit cash or physical bid guarantee documents to the Financial Services Administrator.

Note: All bid guarantee amounts for the practice auction will be set to USD $90 million.
Step 4: Submit Bid Guarantee Information (cont.)

Once you make the bid guarantee selections, forms for return information will be automatically generated in the Auction Platform:

- Irrevocable Letters of Credit and Surety Bond/ Bank Bonds, complete the required Post Auction Return Address form (as shown below).
Step 4: Submit Bid Guarantee Information (cont.)

- For cash in the form of a wire transfer or certified funds, such as bank check or cashier’s check, please complete the required Post Auction Return Account form.

Note: For the purposes of the practice auction it is not required that you provide real return addresses or post auction return account details.
Step 5: Attestation

The final step of the application process is to certify to the attestation as shown below. This step is required by all practice auction participants.

Note: A negative attestation will result in your application being rejected for the practice auction.
Practice Auction Platform Application Status

• Once a practice auction participants has submitted their application, the Application Status bar on the right hand side of the Auction Platform will show the practice auction as submitted with a green check box.

• Participants will receive an email from auctionsupport@markit.com with the subject line: Application for Practice Auction received by the Auction Administrator.
Practice Auction Bid Guarantee Process

- By August 29th participants will receive a sample email from the Auction Platform auctionsupport@markit.com with the subject line: Sample - Application for Practice Auction reviewed by Financial Services Administrator

- This indicates that an account has been established with the Financial Services Administrator

*Note: This is a sample email to demonstrate the bid guarantee process and no action is required.*
Practice Auction Bid Guarantee Process

- To further demonstrate the bid guarantee process, participants will receive a sample email from auctionsupport@markit.com with the subject line: Sample - Bid Guarantee received by Financial Services Administrator

Note: This is a sample email to demonstrate the bid guarantee process and no action is required. There will be no bid guarantee submission or financial settlement in the practice auction and all bid guarantees will be set to USD $90 million
Practice Auction Application Approval or Rejection

- On August 29\textsuperscript{th}, ARB will approve or reject participants for the practice auction.

- Based on ARB’s determination, your application approval or rejection status will be communicated via a sample email from auctionsupport@markit.com with the subject line: Sample – Application status for the upcoming practice auction.

- Your Application Status bar on the right hand side of practice Auction Platform will also reflect ARB’s determination.
The Practice Auction will follow a sealed bid, single round, uniform price (lowest winning bid) format. The practice auction will have current and future practice allowance vintages offered in separate auctions in lots of 1,000 allowances (equal to 1,000 metric tons of GHG’s):

• Current (2013) Practice Allowances Available: 20 million
• Reserve Price: USD $10
The bidding window can be accessed by clicking on the Auction tab on the top banner of the Auction Platform. The bidding window will accessible Thursday, August 30, 2012 from 10:00AM to 1:00PM PDT.

The Practice auction participants will be able to see whether the Auction window is open or closed on the right hand side of the top banner of the Auction Platform by either a green or red light (a green light as shown above signifies the auction bidding window is open).
Auction Bid Submission

- Participants will be able to submit bids manually and upload bid schedules in the practice Auction Platform during the 3-hour bidding window.
- For each bid, the following must be entered: Number of Bid Lots (1 lot = 1,000 allowances), Bid Price, and the vintage must be selected. The Number of Total Allowances will be calculated based on Number of Bid Lots entered.
- Practice auction participants will be prompted to enter their bids in whole United States Dollars (“USD”) and whole cents, only.
- Participants can edit or withdraw their bids submitted during the 3-hour practice auction bidding window.
Practice Auction Bid Schedule Submission

- Bid schedules are upload based on a pre-formatted spreadsheet available in the Auction screen and on practice Auction Platform landing page to the right under report templates.
Bid schedules can be uploaded during the bidding window using the Upload Bids function.
Determining the Settlement Price

### Example

Participants – Organization A, B and C  
Reserve Price – $10  
Total Allowances Available – 3,000 Lots (1 Lot = 1,000 Allowances)

**Scenario 1**

<table>
<thead>
<tr>
<th>Org</th>
<th>Bid Price</th>
<th>Bid Amount (Lots)</th>
<th>Cumulative Bids (Lots)</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>$13</td>
<td>456</td>
<td>456</td>
</tr>
<tr>
<td>A</td>
<td>$12</td>
<td>589</td>
<td>1045</td>
</tr>
<tr>
<td>C</td>
<td>$11</td>
<td>601</td>
<td>1646</td>
</tr>
<tr>
<td>B</td>
<td>$11</td>
<td>463</td>
<td>2109</td>
</tr>
<tr>
<td>A</td>
<td>$9</td>
<td>456</td>
<td>2565</td>
</tr>
<tr>
<td>B</td>
<td>$8</td>
<td>365</td>
<td>2930</td>
</tr>
</tbody>
</table>

Settlement Price = $11, because the next lower bid price 9 < the Reserve Price $10

**Scenario 2**

<table>
<thead>
<tr>
<th>Org</th>
<th>Bid Price</th>
<th>Bid Amount (Lots)</th>
<th>Cumulative Bids (Lots)</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>$15</td>
<td>789</td>
<td>789</td>
</tr>
<tr>
<td>A</td>
<td>$14</td>
<td>625</td>
<td>1414</td>
</tr>
<tr>
<td>A</td>
<td>$13</td>
<td>632</td>
<td>2046</td>
</tr>
<tr>
<td>B</td>
<td>$13</td>
<td>598</td>
<td>2644</td>
</tr>
<tr>
<td>A</td>
<td>$13</td>
<td>356</td>
<td>3000</td>
</tr>
<tr>
<td>C</td>
<td>$12</td>
<td>365</td>
<td>3365</td>
</tr>
</tbody>
</table>

Settlement Price = $13, because the total amount of bids at next lower bid $13

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Sort all the bids by price in descending order

Beginning with the highest bid price and proceeding to successively lower bid prices, bids at each bid price will be accepted until:

### Scenario 1

Next lower bid price above the Reserve Price determines the Settlement Price and winning bids; or

### Scenario 2

Total amount of bids greater and equal to the total allowances available, then determines the Settlement Price and winning bids
Practice auction participants will receive a sample results email on September 4th from auctionsupport@markit.com with the subject line: Sample - Practice Auction is certified by ARB.

For the purpose of the practice auction, participants’ results will not be available in the practice Auction Platform. Results will be sent via email to participants after the sample auction certification email and will be the same for all participants. The practice auction settlement price and data on the number of practice allowances sold will not be provided.
A practice auction survey will be conducted on September 5th to September 6th.

The invitation to participate in the practice auction survey will be sent to all practice auction participants of the practice auction from auctionsupport@markit.com with the subject line: ARB Practice Auction Participant Survey. The invitation will be sent by email and will contain a link to the survey.

All participates are encouraged to participate in the online survey and all feedback will be considered for future auctions in 2013.
Training Resources & Webinars

Once logged into the practice Auction Platform, participants will have access to additional training materials (from Monday, August 27, to Friday, August 31) including:

- The Auction Platform User Guide
- Frequently Asked Questions
- Practice Auction participant training webinar session PowerPoint presentation with video playback
If you have questions regarding the Practice Auction, please contact the Air Resources Board at (916) 324-7659.